



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.OP2/32(4)/2011-MED

Office of the VC&MD,
HYDERABAD-624.

CIRCULAR NO. 17/2011 - MED, Dt. 20.05.2011

Sub: **HSD KMPL:** - Control of HSD consumption: Fixing of HSD Revenue KMPL targets to the Depots for the year 2011-12 for Cash Award - Communication - Reg.

1.0. INTRODUCTION:

- 1.1. APSRTC is implementing number of HSD Oil conservation measures for more than a decade. The success of these measures is reflected in constant improvement of HSD KMPL. The gross HSD KMPL of 4.98 in 1995-96 has improved to 5.28 in 2009-10 and the Corporation has achieved 5.17 during the year 2010-11.
- 1.2. In order to motivate the employees to achieve higher HSD KMPL, a "CASH AWARD" scheme with annual KMPL targets was introduced in the year 1982. The VC & MD with the concurrence of FA has approved to continue this Award Scheme for the year 2011-12 also.

2.0. CRITERIA FOR FIXING THE TARGETS:

- 2.1. For the purpose of Award, the revenue HSD KMPL achieved by Depots during last three years i.e. 2008-09, 2009-10 and 2010-11 (upto Jan'11) is taken as basis and the same is incremented with different slabs. Wherever the best of three years performance is low the target KMPL is fixed at a higher level. Where as for higher HSD KMPL Depot the target KMPL is increased only marginal.
- 2.2. Wherever, the targets calculated as per 2.1 above are less than the previous year target (2010-11), the target of 2010-11 is kept same for the year 2011-12 also.
- 2.3. For all the City Depots of Hyderabad, Secunderabad, VSP Urban and TPT, ALPR Depots of CTR Regions & VZM and SKT Depots of NEC Region having operation of Volvo City, Vestibule and Semi Low Floor vehicles, the performance of present year upto Jan'11 is taken as basis for arriving targeted revenue KMPL.
- 2.4. The targeted KMKG of CNG vehicles for VDPM, GVPT-II and IBM in Vijayawada City were fixed as 4.60 for the year 2011-12.
- 2.5. The approved Depot-wise targets for the year 2011-12 are enclosed to the circular at Annexure-I.

3.0. SALIENT FEATURES OF THE SCHEME:

- 3.1. Under this scheme, a Depot will be eligible for the Award if the Depot achieves and exceeds the targeted cumulative HSD Revenue KMPL for the period from April 2011 to March 2012.
- 3.2. An amount of Rs.50,000/- (Rupees fifty thousand only) will be awarded for achieving the target KMPL to the Depots upto 50 Schedules, Rs.80,000/- (Rupees eighty thousand only) will be awarded for the Depots having schedules between 51 to 65, Rs.1,25,000/- (Rupees one Lakh Twenty Five thousand only) for the Depots having schedules between 66 to 100 and Rs.1,50,000/- (Rupees One Lakh Fifty thousand only) will be awarded to the Depots having more than 100 schedules.
- 3.3. An additional amount of Rs.2,000/- for the Depots upto 50 Schedules, Rs.3,000/- for the Depots with 51 to 65 schedules, Rs.4,000/- for the Depots with 66 to 100 schedules and Rs.5,000/- to the Depots above 100 Schedules will also be awarded for every 0.05 improvement over and above the target fixed.

Utility articles shall be distributed to the eligible employees from this Award amount.

3.4. The categories included for the benefit under this scheme are Depot Manager, all Mechanical Supervisors, Driving Instructors, Depot Clerks and Asst. Depot Clerks attached to maintenance wing, Stores Supervisors, Mechanics, Helpers, Shramiks, Artisans and Drivers (Whose average HSD KMPL of the entire year is more than the Depot targetted KMPL).

3.5. From the award amount special awards in the form of articles of value indicated against each may be given to the following.

S.No.	DESIGNATION	VALUE OF ARTICLE TO BE GIVEN	
		UPTO 65 SCH. DEPOT	66 & ABOVE SCH. DEPOT
1.	DEPOT MANAGER	Rs.2500/-	Rs.3750/-
2.	AE(MECH)/MAINT.I/C	Rs.1750/-	Rs.2625/-
3.	SR.STORE SUPERVISOR/ SUPERINTENDENT (MECH) (IF HE IS WORKING UNDER AE(MECH))	Rs.1250/-	Rs.1875/-
4.	Dy.SUPERINTENDENT (MECH)/ STORE SUPERVISOR /DC (OILS)	Rs.1000/-	Rs.1500/-
5.	LH/DI	Rs.750/-	Rs.1125/-
6.	KMPL MECHANIC	Rs.1000/-	Rs.1500/-
7.	HELPER/SHRAMIK ATTACHED TO KMPL MECHANIC	Rs.1000/-	Rs.1500/-
8.	TYRE MECHANIC	Rs.625/-	Rs.950/-

3.6. From the award amount special awards may also be given to the Best Drivers who have exceeded the targetted KMPL fixed to the Depot continuously for 12 months.

The quantum of special awards may be decided by the concerned Depot Manager in consultation with Dy CME and Regional Manager of the Region.

3.7. From the total award amount, the amount to be spent for organizing the awards distribution function basing on schedules of the Depot is as follows.

Depots with Schedules	Award amount	Amount to be incurred organize the awards distribution function
Depots upto 50 Schedules	Rs.50,000/-	Rs.2,000/-
Depots having schedules between 51 to 65	Rs.80,000/-	Rs.2,500/-
Depots having schedules between 66 to 100	Rs.1,25,000/-	Rs.3,000/-
Depots having more than 100 schedules	Rs.1,50,000/-	Rs.3,500/-

4.0. TERMS & CONDITIONS FOR CASH AWARDS:

4.1. The revenue KMPL for the purpose shall be reckoned by accounting the revenue KMs operated as per MTD 108 by all the vehicles of the Depot (including Volvo, Meghdoot, Meghmala, SLF and Low Floor buses), the HSD oil consumed by all the Buses (including Volvo, Meghdoot, Meghmala, SLF and Low Floor buses) plus miscellaneous issues and the cumulative ground tank shortage during the year. The miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DGT/Oil Tanker/Jeep of DM. The consumption on other departmental Vehicles not connected to Depot use shall be excluded from miscellaneous issues i.e., Squad Jeeps/ DGTs of Stores department / DTVs/ Omni Buses/ Civil Engineering DGTs / Staff Buses etc.

4.2. Employees involved in severe cases of misconduct and who are under suspension need not be considered for the award.

4.3. Employees who have not worked for a minimum of Six Months at one place need not be considered for the award.

4.4. The Depots should get certification from the concerned Regional Manager regarding the upkeep of Maintenance standards for getting eligibility for this award. The following items are to be covered.

- a) Fitment of Radiator cap prescribed for all the Vehicles.
- b) Fitment of HSD oil tank caps with seals for all the Vehicles.
- c) Lubrication activity in time, fitment of grease nipples, etc.
- d) Quality of preventive maintenance schedules.

5.0. CONCLUSION:

- 5.1. All the Depot Managers and Dy. Chief Mechanical Engineers are advised to take all steps & extend necessary assistance to achieve the targets. The Employees and Supervisors are to be motivated to make all out efforts to achieve the award.
- 5.2. The Regional Managers concerned shall identify the Depots eligible for award by constituting a committee consisting of Dy.CME of the concerned Region and Dy.CAO/AO of the Region on or before 15th April 2012 to verify the authenticity of KMPL figures.

The Regional Managers are advised to send proposals of eligible Depots to CME (O) for sanction of cash award by 25th April 2012 duly recommended after audit by Dy.CAO/AO of the Region.

- 5.3. The function to distribute prizes is to be organized in May/June 2012 to motivate employees to give their best performance in the financial year of 2012-2013 to achieve the target for that year in respect of HSD KMPL.
- 5.4. The Depot Managers in consultation with Regional Managers shall arrange the distribution of Awards duly organizing a function in the Depot.
- 5.5 Malpractices detected either in the accountal of HSD consumption, KMs operated or in the computation of revenue KMPL shall render the Depot ineligible for the award even if it attains the target fixed.
- 5.6. The scheme shall be valid for the period between 1st April 2011 to 31st March 2012.

This has the approval of VC & MD and concurrence of FA.

Enclosed: As above

EXECUTIVE DIRECTOR (E&IT)

To

All Depot Managers (By Name)

Copy to: VC & MD for favor of information

Copy to: Director (Vig. & security), ED(O&MIS), ED(A&AM), ED(HRD & Medical) and Secretary to Corporation, FA & CAO for information

Copy to: All EDs (Zones) for information & necessary action

Copy to: All HODs for information

Copy to: All Regional Managers for necessary action

Copy to: Dy CME(O), Dy.CME(P), Dy.CME(IEU), Dy.CME(C&B) COS(C)I, COS(C) II & CSTO for information.

Copy to: All Dy.CMEs of Regions for necessary action.

Copy to: All WMs, COSs & Dy.CAOs of all Zones for information & necessary action

Copy to: All Dy.CAOs /AOs of all Regions for information & necessary action

Copy to: All Principals of ZSTCs for information

Copy to: All Maintenance In charges for necessary action.

Copy to: Manual Section/Head Office for incorporating in the Circular Index.

DEPOT WISE TARGETS FOR CASH AWARDS SCHEME FOR THE YEAR 2011-12

S.No.	DEPOT	TARGET FOR 2011-	S.No.	DEPOT	TARGET FOR 2011-12
I. HYDERABAD CITY REGION			IV. NALGONDA REGION		
1	BHARKATPURA	4.94	31	DEVERAKONDA	5.49
2	FALAKNUMA	4.91	32	NALGONDA	5.58
3	HYD.CENTRAL UNIVERSITY	4.31	33	NARKETPALLY	5.55
4	MEHDIPATNAM	4.68	34	YADAGIRIGUTTA	5.68
5	MUSHIRABAD-I	4.83	35	KODAD	5.51
6	MUSHIRABAD-II	4.22	36	MIRYALAGUDA	5.46
7	RAJENDRANAGAR	4.73	37	SURYAPET	5.51
8	DILSUKHNAGAR	4.73	V. MAHABOBNAGAR REGION		
9	HAYATHNAGAR-I	4.55	38	MAHABOBNAGAR	5.20
10	HAYATHNAGAR-II	4.58	39	SHADNAGAR	5.67
11	IBRAHIMPATNAM(H)	5.02	40	NARAYANPET	5.43
12	MIDHANI	4.66	41	NAGARKURNOOL	5.38
13	UPPAL	4.71	42	WANAPARTHY	5.53
II. SECUNDERABAD REGION			43	GADWAL	5.68
14	CONTONMENT	4.73	44	ACHAMPET	5.33
15	HAKIMPET	4.73	45	KALWAKURTHY	5.52
16	KUSHAIGUDA	4.56	VI. MEDAK REGION		
17	RANIGUNJ-I	4.72	46	MEDAK	5.35
18	RANIGUNJ-II	4.60	47	NARAYANKHED	5.47
19	BHEL	4.45	48	SANGAREDDY	5.45
20	JEEDIMETLA	4.70	49	SIDDIPET	5.48
21	KUKATPALLY	4.61	50	ZAHIRABAD	5.47
22	MEDCHAL	5.15	51	GAJWEL PREGNAPUR	5.61
23	MIYAPUR-I	4.68	52	DUBBAK	5.38
24	MIYAPUR-II	3.94	VII. ADILABAD REGION		
III. RANGA REDDY REGION			53	ADILABAD	5.42
25	HYDERABAD-I	4.49	54	ASIFABAD	5.40
26	HYDERABAD-II	5.40	55	BHAINSA	5.59
27	PICKET	4.66	56	MANCHERIAL	5.47
28	TANDUR	5.23	57	NIRMAL	5.53
29	PARGI	5.47	58	UTNOOR	5.25
30	VIKARABAD	5.42			

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S.No.	DEPOT	TARGET FOR 2011-	S.No.	DEPOT	TARGET FOR 2011-12
VIII.NIZAMABAD REGION			XII.NELLORE REGION		
59	NIZAMABAD-I	5.45	90	ATMAKUR(N)	5.51
60	NIZAMABAD-II	5.51	91	KAVALI	5.67
61	ARMOOR	5.82	92	NELLORE-I	5.48
62	KAMAREDDY	5.66	93	NELLORE-II	5.39
63	BODHAN	5.48	94	UDAYAGIRI	5.52
64	BANSWADA	5.45	95	GUDUR	5.58
IX.KARIMNAGAR REGION			96	RAPUR	5.63
65	KARIMNAGAR-I	5.42	97	VENKATAGIRI	5.61
66	KARIMNAGAR-II	5.60	98	VAKADU	5.57
67	JAGITYAL	5.59	99	SULLURPET	5.62
68	METPALLI	5.84	XIII.ONGOLE REGION		
69	KORUTLA	5.69	100	ADDANKI	5.75
70	MANTHANI	5.63	101	CHIRALA	5.39
71	HUZURABAD	5.63	102	KANDUKUR	5.39
72	HUSNABAD	5.51	103	ONGOLE	5.26
73	VAMULAVADA	5.93	104	GIDDALUR	5.54
74	SIRCILLA	5.69	105	KANIGIRI	5.52
75	GODAVARIKHANI	5.41	106	MARKAPUR	5.44
X.WARANGAL REGION			107	PODILI	5.50
76	WARANGAL-I	5.31	XIV. CHITTOOR REGION		
77	WARANGAL-II	5.69	108	TIRUPATHI	4.70
78	HANUMAKONDA	5.63	109	ALIPIRI	4.99
79	PARKAL	5.50	110	TIRUMALA	5.53
80	MAHABOOBABAD	5.47	111	SRIKALAHASTI	5.30
81	JANGAON	5.78	112	PUTTUR	5.31
82	THORRUR	5.55	113	PALAMANER	5.37
83	NARSAMPET	5.53	114	PILER	5.27
XI.KHAMMAM REGION			115	CHITTOOR-I	5.33
84	KHAMMAM	5.69	116	CHITTOOR-II	5.30
85	KOTHAGUDEM	5.53	117	MADANAPALLI-I	5.26
86	BHADRACHALAM	5.44	118	MADANAPALLI-II	5.30
87	SATHUPALLI	5.62	119	SATYAVEEDU	5.31
88	MADHIRA	5.80	120	KUPPAM	5.23
89	MANUGURU	5.48			

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S.No.	DEPOT	TARGET FOR 2011-	S.No.	DEPOT	TARGET FOR 2011-12
XV. KADAPA REGION			XVIII GUNTUR REGION		
121	KADAPA	5.33	152	GUNTUR-I	5.51
122	PRODDUTUR	5.41	153	GUNTUR-II	5.47
123	RAYACHOTY	5.27	154	REPALLI	5.60
124	PULIVENDULA	5.32	155	TENALI	5.47
125	MYDUKUR	5.53	156	MANGALAGIRI	5.49
126	BADVEL	5.38	157	BAPATLA	5.66
127	RAJAMPET	5.42	158	NARSARAOPET	5.49
128	JAMMALAMADUGU	5.42	159	MACHERLA	5.37
XVI. KURNOOL REGION			160	CHILAKALURIPET	5.47
129	KURNOOL-I	5.31	161	PIDUGURALLA	5.44
130	KURNOOL-II	5.28	162	VINUKONDA	5.47
131	NANDYAL	5.45	163	SATTENAPALLI	5.45
132	BANAGANAPALLI	5.44	XIX. KRISHNA REGION		
133	ADONI	5.30	164	GOVERNORPET-I	5.34
134	ALLGADDA	5.36	165	GOVERNORPET-II (CNG)	4.60
135	KOILAKUNTALA	5.36	166	VIDYADHARAPURAM (CNG)	4.60
136	DHONE	5.36	167	IBRAHIMPATNAM (CNG)	4.60
137	YEMMIGANUR	5.35	168	AUTONAGAR	5.26
138	NANDIKOTKUR	5.30	169	JAGGAIAHPET	5.41
139	ATMAKUR(K)	5.38	170	NUZIVEEDU	5.39
XVII. ANANTAPUR REGION			171	TIRUVOOR	5.56
140	ANANTHAPUR	5.27	172	VIJAYAWADA	4.35
141	GOOTY	5.20	173	AVANIGADDA	5.51
142	HINDUPUR	5.20	174	MACHILIPATNAM	5.52
143	KALYANDURG	5.26	175	GIDIVADA	5.51
144	RAYADURG	5.29	176	GANNAVARAM	5.21
145	TADIPATRI	5.25	177	VUYYUR	5.29
146	KADIRI	5.23	XX. WESTGODAVARI REGION		
147	URAVAKONDA	5.28	178	ELURU	5.47
148	GUNTAKAL	5.28	179	TADEPALLIGUDEM	5.57
149	DHARMAVARAM	5.28	180	JANGAREDDYGUDEM	5.57
150	PUTTAPARTHY	5.19	181	BHIMAVARAM	5.56
151	MADAKASIRA	5.31	182	NARSAPURAM	5.53
			183	TANUKU	5.47

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S.No.	DEPOT	TARGET FOR 2011-	S.No.	DEPOT	TARGET FOR 2011-12
XXI. EASTGODAVARI REGION			XXIII. NEC REGION		
184	AMALAPURAM	5.53	202	VIZIANAGARAM	5.32
185	GOKAVARAM	5.47	203	SALUR	5.51
186	RAJOLE	5.52	204	S.KOTA	5.02
187	RAVULAPALAM	5.59	205	PARVATHIPURAM	5.31
188	RAJAHMUNDRY	5.45	206	PALAKONDA	5.24
189	KAKINADA	5.30	207	PALASA	5.52
190	ELESWARAM	5.47	208	SRIKAKULAM-I	5.58
191	TUNI	5.47	209	SRIKAKULAM-II	5.40
192	RAMACHANDRAPURAM	5.51	210	TEKKALI	5.47
XXII.VISAKHAPATNAM REGION					
193	VISAKHAPATNAM	4.68			
194	ANAKAPALLI	5.51			
195	NARSIPATNAM	5.30			
196	PADERU	4.80			
197	MADDILAPALAM	5.29			
198	WALTAIR	5.22			
199	SIMHACHALAM	5.09			
200	VSP STEEL CITY	5.46			
201	GAJUWAKA	5.20			